



**BASEMENT FLOODING PREVENTION SUBSIDY PROGRAM APPLICATION FORM**

– Please Print – Complete All Blank Fields (Shaded Fields for Regional Use)

Please Mail, or drop off, this completed form and all required paperwork to the above address

Property and Contact Information		
Owner's Name		Construction year of home
Address	City	Postal Code
Telephone #'s	Home:	Work:
Email Address:		
Subsidy Information		
Check Completed Work	Work	Subsidy Information
<input type="checkbox"/>	Disconnection of downspouts from the sanitary sewer system	50% of all costs up to a maximum of \$250.00.
<input type="checkbox"/>	Disconnection of the weeping tiles from the sanitary sewer system and installation of a sump pump system	50% of the invoiced total by contractor, combined with any permit fees, up to a <u>maximum</u> of \$1,800.00.
<input type="checkbox"/>	** Installation of an Ontario Building Code approved backwater valve	50% of the invoiced total by contractor, combined with any permit fees, up to a <u>maximum</u> of \$675.00.
** Homeowners will only qualify for the backwater valve subsidy if they have demonstrated they do not have any downspout or weeping tile/foundation drain connections to the sanitary sewer.		
Required Document Checklist – please include the following with your application		
<input type="checkbox"/>	Building Permit issued by your local Municipality	
<input type="checkbox"/>	Receipt of payment for the Building Permit	
<input type="checkbox"/>	Copy of the DETAILED receipt from the licensed plumbing contractor performing the work. This receipt shall include the following: i. <b>Name of Business completing the work</b> ii. <b>Name of licensed plumber completing the work</b> iii. <b>Certificate of Qualification license number of the plumber completing the work</b> iv. <b>Details of the work completed broken down to specifically show separate costs associated directly with each of the following: disconnection of weeping tiles, installation of a sump pump system, disconnection of downspouts, and/or installation of the main sanitary line backwater valve.</b> v. <b>Written proof from contractor indicating that sump pump is not required/advised (and why) when a backwater valve is only being installed</b>	
<input type="checkbox"/>	Confirmation of Inspection Completion from Local Municipality (e.g. City of Burlington); may be in the form of an email to the homeowner	
<input type="checkbox"/>	<b>ORIGINAL</b> signed waiver – 2 pages	
<input type="checkbox"/>	<b>ORIGINAL</b> signed Application form – 2 pages (include the initialled Terms and Conditions)	
Release		
I hereby certify that I am the owner of the property and have had the work completed as described above, I also hereby certify that I have read, understand and agree to the program Terms and Conditions (on Page 2)		
Homeowner Signature:		Date:

**Terms and Conditions on Page 2**

Application #	Date Received	Region Use Only
Approved Subsidy Amount:\$	Approval Signature:	Date:

## BASEMENT FLOODING PREVENTION SUBSIDY PROGRAM

### Terms and Conditions

1. The Regional Municipality of Halton (“the Region”) supports local residents in taking proactive measures to mitigate the risk of basement flooding events through the Basement Flooding Prevention Subsidy Program (“the Program”). These terms and conditions are set out to govern conditions of any support between the Region and the Applicant as part of the Program.
2. Work is defined as any of the following:
  - Disconnection of downspouts from the sanitary sewer system.
  - Disconnection of weeping tiles from the sanitary sewer system and installation of a sump pump system with battery backup.
  - Installation of an Ontario Building Code approved backwater valve. (*Homeowners will only qualify for the backwater valve subsidy if they have demonstrated they do not have any downspout or weeping tile/foundation drain connections to the sanitary sewer*)
3. Completed Work is defined as Work that is fully functional and acceptable under industry standard. Work is only deemed “Complete” upon meeting Ontario Building Code standards and approval by Local Municipal Building Inspector.
4. All Work, and inspection of Work, is to be coordinated by the homeowner.
5. The homeowner is responsible for the on-going operation and maintenance of all equipment installed as part of the Work.
6. The homeowner must sign the Region’s application form and waiver form, releasing the Regional Municipality of Halton from any liability resulting from Work carried out as part of the Basement Flooding Prevention Subsidy Program.
7. Reimbursement will occur upon satisfactory review of the submitted required forms and associated documentation, and the Work being declared Complete. A Cheque will be mailed out within 4-6 weeks of receipt of an acceptable and complete application.
8. The Region will not be held responsible for any maintenance or warranty, with respect to the performance, capabilities, or failures of any work, device, or workmanship related to any Work performed as participation in any part of this subsidy program.
9. The Region reserves the right to accept or reject, at its sole discretion, any application or any part thereof.
10. At any time and for any reason, the Region may terminate the Program and refuse any or all further applications. Any such decisions may be made in the Region’s sole discretion.
11. Failure to meet any or all conditions of the Terms and Conditions may result in application refusal, disentitlement to any subsidy, and/or refusal of future applications to the Program.

INITIAL HERE that you have read  
the Terms and Conditions

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**Homeowners  
Initials**